

## Appendix A

### Chester County Vision Partnership Program Cash Grant Application Format

Access the cash grant application at [www.chesco.org/planning/vpp](http://www.chesco.org/planning/vpp) or through the Municipal Corner of [www.chescoplanning.org](http://www.chescoplanning.org). Format of the application follows.

Steps	Municipality Information
1. <a href="#">Municipality Information</a>	<b>Applicant</b> <input type="radio"/> Single Municipality <input type="radio"/> Multi-Municipal
2. <a href="#">Contact Information</a>	<b>Municipality or Multi-Municipal Group Name</b> <input type="text"/>
3. <a href="#">Project Type</a>	<b>For Multi-Municipal Applications:</b>
4. <a href="#">Funding</a>	Lead Municipality <input type="text"/>
5. <a href="#">Project Evaluation Criteria #1</a>	Other Municipal Participants <input type="text"/>
6. <a href="#">Project Evaluation Criteria #2</a>	<input type="button" value="Continue"/>
7. <a href="#">Project Evaluation Criteria #3</a>	
8. <a href="#">Project Evaluation Criteria #4</a>	
9. <a href="#">Project Evaluation Criteria #5</a>	
10. <a href="#">Project Evaluation Criteria #6</a>	
11. <a href="#">Project Evaluation Criteria #7</a>	
12. <a href="#">Project Evaluation Criteria #8</a>	
13. <a href="#">File Uploads</a>	
14. <a href="#">Signature</a>	

**Chester County Vision Partnership Program  
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**Contact Information**

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**Municipal Contact**

*Contact person must be from lead municipality for multi-municipal grants.*

Contact Person

Title

Address

Email

Phone Number

Fax Number

**Consultant Contact**

*(if applicable)*

Consulting Firm(s)

Lead Planner

Address

Email

Phone Number

Fax Number

**Municipal Financial Contact**

Title

Email

## Chester County Vision Partnership Program Cash Grant Application Format

### Project Type

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Please check the appropriate box.

- Plan adopted under the Pennsylvania Municipalities Planning Code
- Ordinance adopted under the Pennsylvania Municipalities Planning Code
- Planning Study

Project Name

Description

Consistency with the Pennsylvania Municipalities Planning Code:

Projects adopted under the Pennsylvania Municipalities Planning Code must comply with the requirements of the Pennsylvania Municipalities Planning Code.

- I agree  N/A

### Funding

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Grant Amount Requested from County:

Percent of Total Project Cost:

Total Municipal Funds for Project:

Percent of Total Project Cost:

*(shall equal no less than 10% of total eligible project cost)*

Total Non-municipal Funds for Project:

Percent of Total Project Cost:

*(other grants or funding sources)*

Identify other source(s):

Total Project Cost:

100%

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**Project Evaluation Criteria #1**

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**Consistency and Advancement of Landscapes3**

Address the proposed project's consistency with and/or advancement of each of the following Landscapes3 elements: 1 - goals (Preserve, Protect, Appreciate, Live, Proper, Connect); 2 - map designations (such as Urban Center, Suburban Center, etc.); 3 - recommendations; focusing on the specific goals, map designation/s, and recommendation/s that are most appropriate to the proposed project

Weight: 20

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**Project Evaluation Criteria #2**

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**What achievements and impacts**

Address what the project will achieve, including the degree and extent of positive impact the project will accomplish for the community, noting the populations served, community goals advanced (such as those identified in a comprehensive plan or other plan/study), and anticipated future conditions

Weight: 20

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**Project Evaluation Criteria #3**

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**Why needed now**

Address why the project is needed now, including the reasons that create urgency in undertaking a planning project at this point in time

Weight: 10

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**Project Evaluation Criteria #4**

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**How implemented**

Address how the project will be implemented after completion, including timing and specific methods to advance implementation

Weight: 10

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**Project Evaluation Criteria #5**

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**Multi-municipal**

Address whether the project is being proposed by a multi-municipal group, the geographic extent that the project will serve and/or benefit, and coordination with any non-applicant municipality

Weight: 10



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**Project Evaluation Criteria #6**

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**Outreach and engagement process**

Describe the outreach and engagement process for municipal officials (elected and appointed), the public, and partners for development of the plan/ordinance/study

Weight: 10

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**Project Evaluation Criteria #7**

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**Tasks, deliverables, and schedule**

Describe the primary project tasks to achieve the project, the key deliverables to be developed, reviewed, and finalized, and the overall schedule, including key milestones (tasks and deliverables shall be described below; schedule only may be uploaded as a separate document after criteria responses)

Weight: 10

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**Project Evaluation Criteria #8**

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**Cost-effectiveness and economic factors**

Describe the cost-effectiveness and economic factors of the project, including a comparison of the impact/return of the project relative to the overall cost, the impact/return relative to the county funding sought (including information on any municipal match contribution above the required minimum and any funding other than county or municipal contributions), and the economic need of the municipality

Weight: 10

Total points  
available: 100

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## File Uploads

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Upload Letter(s) of Commitment

No file chosen

Upload Consultant Qualifications (if applicable)

No file chosen

Upload Schedule (if not included within Criteria 7 response)

No file chosen

## Signature

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### Legal Understanding

As the authorized municipal representative, I hereby submit the preceding data and information in support of our application. I understand the rules and procedures as written in the Vision Partnership Program Cash Grant Manual, as revised, and agree to be bound thereby.

Signature

Date

Name

Title: Designated Official or Similar

Receive an email copy of this form.

**Email address**

This field is not part of the form submission.